

## **Procedure for Amending Bethel Bylaws**

Reference- Supreme Constitution and Bylaws- B-Bethel 7  
Article IX, Amendments, Section 1

Use only the official Form 122, available from the Executive Manager, Susan Goolsby.

To change Bylaws, follows these steps-

1. Copy the exact words from the present Bylaws.
2. Do not add, delete or change any of the printed words.
3. Fill in only the blank spaces.
4. Copy the complete sentence.
5. Send a copy of the proposed amendment to each member of the Bethel as soon as possible after the proposed amendment has been read in a Bethel meeting.
6. Be sure that one regular meeting takes place after copies have been sent to members.
7. At the next regular meeting, the amendment is called up for action.
8. A two thirds (2/3) vote of the Bethel members voting shall be required to adopt such amendment.
9. The Guardian Secretary shall mail six (6) copies to the chairman of the Jurisprudence Committee as soon as possible after the Bethel vote.
10. Amendments will become effective when notice of approval has been received by the Bethel from the Chair of the Jurisprudence Committee.