

## New Pages: Bylaws of a JGC

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**BYLAWS OF A  
JURISDICTIONAL GUARDIAN COUNCIL  
JOB'S DAUGHTERS INTERNATIONAL**

**ARTICLE I  
DUTIES AND POWERS OF A JURISDICTIONAL GUARDIAN COUNCIL**

**Section 1.**

- (a) A JGC may adopt a Manual of Rules and Regulations which shall be consistent with the laws of the SGC. (See Art IX and SI 23.3)
- (b) A JGC may approve the formation of a Jurisdictional Bethel (See SI 22.1). In the event a Jurisdictional Bethel is formed by a JGC, Jurisdictional Bethel Rules and Regulations shall be adopted by the JGC and be included in the Manual of Rules and Regulations.
- (c) A JGC shall obtain their supplies from the SGC.
- (d) The Supreme Guardian shall authorize all penalties and fines.
- (e) JGCs may approve the formation of an Alumni Association (See SI 23.8) which shall not conflict with the laws of the SGC.

**ARTICLE II  
DUTIES OF THE JURISDICTIONAL GUARDIAN COUNCIL**

**Section 1. The Jurisdictional Guardian shall:**

- (a) Preside at all regular and special meetings of the JGC and the Executive JGC.
- (b) See that the laws of the SGC and JGC are enforced.
- (c) Promote the welfare and growth of the Order.
- (d) Submit recommendation of members for the JGC for appointment to the Vice Supreme Guardian.
- (e) Appoint committees as necessary for the transaction of business of the JGC. By 8/7/2010 and in conjunction with the YPP implementation schedule, appointees working with the JDI in the USA shall be on the current list of CAV's provided by the Executive Manager. By 7/31/2011 and in conjunction with the YPP implementation schedule, appointees working with JDI in Canada or Australia shall be on the current list of CAVs provided by the Executive Manager.
- (f) Serve as a member ex-officio on all committees with right to discuss and vote on all questions.
- (g) Submit a written report semi annually to the Supreme Guardian on the condition of the JGC.
- (h) Submit a written report at the Annual Session on the condition of the jurisdiction.
- (i) Submit a report on Form 120 at the Annual Session of SGC about the work of the JGC and Bethels. The Executive Manager shall mail Form 120 to each Jurisdictional Guardian sixty (60) days prior to the Annual Session of the SGC.
- (j) Shall appoint a parliamentarian.

**Section 2. The Associate Jurisdictional Guardian shall:**

- (a) Assist the Jurisdictional Guardian in the performances of her duties.
- (b) Preside at all meetings in the absence of the Jurisdictional Guardian and the Vice Jurisdictional Guardian, and at other times when requested to do so.
- (c) Advise the Jurisdictional Guardian on all matters pertaining to her duties and act as liaison for the Order on subjects relating to the Masonic Fraternity.
- (d) Make himself thoroughly familiar with all laws pertaining to the Order.
- (e) Serve as a member ex-officio on all committees with the right to discuss and vote on all questions.
- (f) Inform the Chairman of the SGC Fraternal Relations Committee, all special activities with other Fraternal organizations prior to occurrence.
- (g) Submit an annual report of the past year's activities sixty (60) days prior to the annual meeting of the JGC.

**Section 3. The Vice Jurisdictional Guardian shall:**

- (a) Assist the Jurisdictional Guardian
- (b) Assume the Jurisdictional Guardians duties during her absence or disability.

**Section 4. The Vice Associate Jurisdictional Guardian shall:**

- (a) Assist the Associate Jurisdictional Guardian.

- (b) Assume the Associate Jurisdictional Guardian's duties during his absence or disability.

**Section 5. The Jurisdictional Secretary shall:**

- (a) Attend all meetings of the Executive JGC and JGC.
- (b) Keep minutes of all meetings of the Executive JGC and JGC, sending a copy of same to the Supreme Guardian, Vice Supreme Guardian, and Supreme Deputy if one is appointed.
- (c) Conduct correspondence and affix the seal.
- (d) Maintain a mailing list of all voting members.
- (e) Receive all monies due the JGC, turning same over to the Jurisdictional Guardian Treasurer, taking a receipt therefore.
- (f) Submit a written report at the Annual Session.
- (g) Ensure that the latest amended copy of the Manual of Rules and Regulations is on file with the Executive Manager and all members of the Jurisprudence Committee of the SGC.

**Section 6. The Jurisdictional Treasurer shall:**

- (a) Receive all monies from the Jurisdictional Secretary giving a receipt therefore.
- (b) Have custody of all funds and securities belonging to the JGC.
- (c) Pay out monies on warrants as directed by the Executive members of the JGC.
- (d) Keep a complete record of all receipts and disbursements and report to the Supreme Guardian on a semi annual basis and annually at the Annual Session of JGC.

### ARTICLE III COMMITTEES

**Section 1. Eligibility**

- (a) No person shall be eligible to serve on any committee of the JGC unless she/he is a voting delegate.

**Section 2. Committees**

- (a) The JGC shall have committees for Finance, Promotion and Fraternal Relations. Additional committees may include, but are not limited to: Rally, Jurisdictional Bethel, Miss JD Pageant, Educational Scholarships, Leadership and Philanthropic.
- (b) Duties of appointed committees will be specified in the Manual of Rules and Regulations of the JGC.

### ARTICLE IV FINANCE

**Section 1. Receipts**

- (a) All monies collected in the name of the JGC shall be received by the Jurisdictional Secretary and accounted for as shown under her/his duties.

**Section 2. Fees**

- (a) The JGC may fix and collect from each of its members an annual membership fee and/or registration fee and such other fees as deemed necessary (See SI 7). These fees may include, but are not limited to fees for Rallies, Pageants, Workshop/Leadership Training, and Annual Meetings.
- (b) Fees so collected shall be used primarily to defray the expenses incidental to the event.
- (c) Members of the JGC shall be suspended for non payment of membership fee.

**Section 3. Exemption**

- (a) A JGC shall be exempt from payment of fees as specified in B-Bethel, Art IV Sec 2 for members residing in Masonic Homes or homes sponsored by an organization based on Masonic membership or relationship.

**Section 4. Disbursements**

- (a) All checks shall be countersigned by the Jurisdictional Treasurer or other authorized Executive Member of the JGC. All checks shall have two (2) signatures. When the checks have been issued the warrant shall be signed by the Jurisdictional Treasurer.